



## We are looking for co-trainers (m/f/d) for three in-person SLE TRAINING courses 2023 @Berlin!

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The Centre for Rural Development (SLE) has been active for 60 years in International Cooperation for sustainable development. Our offer includes a postgraduate study programme, training courses for international professionals, impact-oriented research and consultancy for development organizations and universities.

To support the implementation of our international IN-PERSON training courses 2023, we are looking for co-trainers (m/f/d). Course duration is in general Monday-Friday, 9 am – 5 pm CEST.

- **May 22-26, 2023:** Teamwork, Team Management and Leadership
- **August 28 - September 01, 2023:** Training of Trainers
- **September 18-22, 2023:** Conflict Management and Conflict Transformation

The training courses take place at the Centre for Rural Development (SLE), Humboldt-Universität zu Berlin, Robert-Koch-Platz 4, 10115 Berlin when a minimum number of participants is reached. More information about the training courses: <https://www.sle-berlin.de/en/training>

### Tasks

- Didactic and organizational support of the trainers and the course coordinator
- Management of the teaching materials (upload to a file storage system)
- Contact person for participants' concerns during the training course
- Support with regard to course logistics, documentation and quality management of the course

### Requirements:

- Fluency in English, strong communication and organizational skills
- High level of team competence and ability to work independently
- Experience in handling international participants of trainings/ workshops as well as a relation to the topics of the training courses is an advantage

### We offer:

- The person selected for each course will receive a fee contract for the duration of the training courses + 1 extra day for course preparation/ follow-up.
- Insights into current discussions and methods related to development cooperation topics as well as the didactics of capacity development programmes
- Varied tasks with a high degree of personal responsibility

If you are interested, the SLE TRAINING coordinator Ms Annika Buchholz will be happy to provide more information and will accept applications (CV + brief description of relevant experience and availability) by e-mail until 30.04.2023: [sletraining@hu-berlin.de](mailto:sletraining@hu-berlin.de)