

Management of Development Projects (MDP)

Trainer: Ms Gabi Struck

Course programme first week

Duration: November 04-15, 2019, 10 days



Time	Monday, 04.11.2019	Tuesday, 05.11.2019	Wednesday, 06.11.2019	Thursday, 07.11.2019	Friday, 08.11.2019
9.00 - 10.30	<p>Registration (8.30 am) Welcome (9.00 am)</p> <p>Introduction</p> <ul style="list-style-type: none"> Participants getting to know each other and participants' expectations (World Café) 	<p>Introduction to PM</p> <ul style="list-style-type: none"> Intern. Cooperation – principles and overarching goals (SDG, Paris Declaration) From Project Cycle Mngt. (PCM) to Managing for Development Results – Mngt. Approaches for Dev. Projects 	<p>Logical Framework Approach</p> <ul style="list-style-type: none"> Group work Step 2: Problem Analysis 	<p>Introduction to the Results Matrix</p> <ul style="list-style-type: none"> Setting up a Result Chain Matrix Input and group work 	<p>Results Matrix</p> <ul style="list-style-type: none"> Input and group work Step 4: Means of Verification
Coffee break					
11.00 - 12.30	<p>Introduction to the MDP course</p> <ul style="list-style-type: none"> Organization, structure, goals and methodology Ground Rules – group contract of the course, organizational issues, distribution of tasks 	<p>The Logical Framework Approach – a tool for all phases</p> <ul style="list-style-type: none"> Input on LFA and group work Introduction to the Case Study Step 1: Stakeholder Analysis 	<p>Logical Framework Approach</p> <ul style="list-style-type: none"> Step 3: Analysis of Objectives Step 4: Strategy Analysis 	<p>Results Matrix</p> <ul style="list-style-type: none"> Input and group work Step 1: Result Chain 	<p>Results Matrix</p> <ul style="list-style-type: none"> Presentation of group work results in plenary
Lunch break					
14.00 - 15.30	<p>Integrated Approach</p> <ul style="list-style-type: none"> Key elements of project management – an interactive exercise <p>Problem Solving Cycle</p>	<p>Logical Framework Approach</p> <ul style="list-style-type: none"> Step 1: Stakeholder Analysis 	<p>Logical Framework Approach</p> <ul style="list-style-type: none"> Presentation of group work results in plenary 	<p>Results Matrix</p> <ul style="list-style-type: none"> Input and group work Step 2: Assumptions/ Risks 	<p>Monitoring and Evaluation</p> <ul style="list-style-type: none"> Introduction to important key factors for monitoring and evaluation
Coffee break					
15.45 - 17.00	<p>Key elements of Group and Teamwork</p> <ul style="list-style-type: none"> Assessment of working groups and agreements relating to case studies to work on Reflection of day's learning and evaluation of day's work 	<p>Logical Framework Approach</p> <ul style="list-style-type: none"> Presentation of group work results in plenary Reflection of day's learning and evaluation of day's work 	<p>Impact Orientation in Project Planning – Result Chain</p> <ul style="list-style-type: none"> Reflection of day's learning and evaluation of day's work 	<p>Results Matrix</p> <ul style="list-style-type: none"> Input and group work Step 3: Indicators Reflection of day's learning and evaluation of day's work 	<ul style="list-style-type: none"> Week evaluation

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Time	Monday, 11.11.2019	Tuesday, 12.11.2019	Wednesday, 13.11.2019	Thursday, 14.11.2019	Friday, 15.11.2019
9.00 - 10.30	PM - Activity Plan and Operational Responsibility <ul style="list-style-type: none"> Input and group work 	Monitoring and Evaluation <ul style="list-style-type: none"> Tools and Instruments 	Introduction to Organisations <ul style="list-style-type: none"> Preparation of visits Group work 	Evaluation of organisation visits' <ul style="list-style-type: none"> Plenary presentation and discussion of organization visits' results 	Open questions / topics Participants best practices
Coffee break					
11.00 - 12.30	Development of an Activity Plan with the help of PM Standards <ul style="list-style-type: none"> Group work Presentation of group work results in plenary 	Excursion <ul style="list-style-type: none"> Visit to VENRO - Umbrella organisation of development and humanitarian aid NGOs Speaker: Lili Krause 	Excursion in small groups <ul style="list-style-type: none"> Visits to find out about PM in development organizations in Berlin Bread for the World, finep, phineo AG (tbc) 	Evaluation of organisation visits' and preparation of presentation <ul style="list-style-type: none"> Plenary presentation and discussion of organisation visits' results 	Evaluation of the course
Lunch break					
14.00 - 15.30	Monitoring and Evaluation <ul style="list-style-type: none"> Tools and Instruments 	New challenges in Project Management <ul style="list-style-type: none"> VUCA/ Fragility Do No Harm Theory of Change 	Evaluation of organisation visits' and preparation of presentation	Moderation and Facilitation in groups <ul style="list-style-type: none"> Reflection of experiences and conclusions 	Closure and Certificates (2.00 pm)
Coffee break					
15.45 - 17.00	Monitoring and Evaluation <ul style="list-style-type: none"> Tools and Instruments Reflection of day's learning and evaluation of day's work 	New challenges in Project Management <ul style="list-style-type: none"> Reflection of day's learning and evaluation of day's work 	Evaluation of organisation visits' and preparation of presentation	Individual consulting for interested participants -free time for all others-	Auf Wiedersehen! Good-Bye!